

User Operational Manual

for

**Unified District Information System for Education Plus
(UDISE+)**

For Schools of Grade Pre-Primary to class 12

2022-23

Developed & Hosted

By

National Informatics Centre (NIC)

Ministry of Electronics & Information Technology

Govt. of India

West Bengal State Centre

Kolkata

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Introduction:

Unified District Information System for Education Plus (UDISE+) is one of the largest Management Information Systems initiated by the School Education Department, Government of West Bengal.

The entire system is online and has been collecting data in real time since 2019-20. UDISE+ has a mandate of collecting information from all recognized schools imparting formal education from Pre-primary to class XII. Information collected through the digital platform, UDISE+ is utilized for planning, optimizing resource allocation and implementing various education-related programs and assessing progress. UDISE+ provides a platform to organize and classify all school data across the country and build a credible database of school data. It monitors, measures and keeps track of vital KPIs related to school performance.

Website URL:

<http://schoolinfo.banglarshiksha.gov.in>

Process for DCF Form Entry:

1. Login Screen of SCHOOL INFORMATION.

School Information

বাংলার শিক্ষা

State Level

District Level (Dis MIS, Dis Primary, Dis Secondary, DEO)

Block Level (Block MIS)

Circle Level

School Level

LOGIN

User Name

Password

46538

Captcha

Home Sign In

The Site is design and developed by NIC. Content, DATA and Process owned and maintained by Department.

2. After successful login, the DASHBOARD page will be displayed.

The screenshot shows the UDISE+ Dashboard. The header is blue with 'UDISE+ [Dept. of Education]' on the left, 'Govt. & Aided School [Management Category 1 and 15]' in the center, and a bell icon and 'Logout' on the right. The left sidebar is blue with 'Head of Institution P P P P P' at the top, followed by 'Dashboard', 'School Mgmt', and 'Account Mgmt'. The main content area is light blue and displays 'Head of Institution P P P P P (74125896301)'.

3. Click on **SCHOOL MGNT** and then click on **UDISE+** to fill up DCF.



















The screenshot shows the UDISE+ School Management page. The header is blue with 'UDISE+ [Dept. of Education]' on the left, 'Govt. & Aided School [Management Category 1 and 15]' in the center, and a bell icon and 'Logout' on the right. The left sidebar is blue with 'Head of Institution P P P P P' at the top, followed by 'Dashboard', 'School Mgmt', and 'Account Mgmt'. The 'School Mgmt' option is highlighted. The main content area is light blue and displays 'Head of Institution P P P P P (74125896301)'.


4. Details of the school will be displayed.

The screenshot shows the UDISE+ School Details page. The header is blue with 'UDISE+ [Dept. of Education]' on the left, 'Govt. & Aided School [Management Category 1 and 15]' in the center, and a bell icon and 'Logout' on the right. The left sidebar is blue with 'Head of Institution P P P P P' at the top, followed by 'Dashboard', 'School Mgmt', and 'Account Mgmt'. The 'School Mgmt' option is highlighted. The main content area is light blue and displays 'School Details' with the following information: School Name: P P P P P, School Category: Primary only with grades 1 to 4/5, School Management: Department of Education. Below this is a 'Search' section with a dropdown for 'Select Academic Year' set to '2022-23' and a 'Search' button. At the bottom is a 'UDISE Details' section with buttons for 'Blank DCF Download' and 'Download Pre-filled DCF', and a table with columns 'Section No.', 'Name', 'Status', and 'Action'. The table has a header row and one data row labeled 'SCHOOL PROFILE AND OTHER DETAILS'.



















5. Click on the **Blank DCF Document** button to download the blank DCF document and **Download Pre-Filled DCF** button to download the previous data of the school.

[Blank DCF Download](#)
[Download Pre-filled DCF](#)

| Section No. | Name | Status | Action |
|--|--|---------------|---|
| SCHOOL PROFILE AND OTHER DETAILS | | | |
| Section 1A | School Profile (Location, Structure, Management and Medium of Instruction) | Pending |   |
| Section 1B & 1C | School Safety & PGI and Others Safety | Pending |   |
| Section 1D | Receipts and Expenditures | Pending |   |
| Section 1E | Vocational Education under NSQF at Institutional Level | Save as draft |   |
| Section 1F | Mid Day Meal Scheme | Pending |   |
| SCHOOL FACILITY | | | |
| Section 2 | Part A: Physical Facilities and Equipments | Pending |   |
| | Part B: Physical Facilities, Equipment, Computer and Digital initiatives | Pending |   |
| | State Defined Supplementary Variables | Pending |   |
| TEACHING AND NON-TEACHING STAFF DETAILS | | | |
| Section 3 | Teaching and Non- Teaching Staff | Pending |   |

6. Click on button() to fill in data for Section-1A .

[Blank DCF Download](#)
[Download Pre-filled DCF](#)

| Section No. | Name | Status | Action |
|--|--|---------------|---|
| SCHOOL PROFILE AND OTHER DETAILS | | | |
| Section 1A | School Profile (Location, Structure, Management and Medium of Instruction) | Pending |   |
| Section 1B & 1C | School Safety & PGI and Others Safety | Pending |   |
| Section 1D | Receipts and Expenditures | Pending |   |
| Section 1E | Vocational Education under NSQF at Institutional Level | Save as draft |   |
| Section 1F | Mid Day Meal Scheme | Pending |   |
| SCHOOL FACILITY | | | |
| Section 2 | Part A: Physical Facilities and Equipments | Pending |   |
| | Part B: Physical Facilities, Equipment, Computer and Digital initiatives | Pending |   |
| | State Defined Supplementary Variables | Pending |   |
| TEACHING AND NON-TEACHING STAFF DETAILS | | | |
| Section 3 | Teaching and Non- Teaching Staff | Pending |   |

Save & Next

7. Fill the document as per required. And click on button to save the data.

UDISE+

Govt. & Aided School
[Management Category 1 and 15]

Logout

Head of Institution
PPPPP

Dashboard

School Mgmt

Account Mgmt

Disse code: 74125896301 Academic year: 2022-23

Back

School Profile View

Section 1: School Profile View (Location & Basic Information)

UDISE Code:

7 4 1 2 5 8 9 6 3 0 1

1.1 School Name (in capital letters):

PPPPP

1.2 Name of the District:

NORTH TWENTY FOUR PARGANA

1.2.1 Sub-division Name:

BASIRHAT

1.3 Name of the Educational Block:

HASNABAD

1.4 School Location Type (1-RURAL, 2-URBAN)

URBAN

(a) Revenue Block /CD Block:

TAKI MUNICIPAL

(b) Village Name (for rural area)/Ward Number (for urban area):

WARD NO. 1

(d) Urban Local bodies (Municipalities)

TAKI MUNICIPAL

1.5 School Address:

TAKI BAG PARA

1.6 Pin Code:

743429

1.7 Name of Cluster Resource Centre (CRC):

TAKI BEPNI BEHARI F P SCH

1.8 (a) Name of the Assembly Constituency:

BASIRHAT UTTAR (CHAMAN SABHA, CONSTITUENCY)

(b) Name of the Parliamentary Constituency:

BASIRHAT

1.9 Geographical Location: (in Degree and Decimal for Ex-78.962883)

(a) Latitude:

2 3 1 4 7 8 5 2

(b) Longitude:

8 8 1 4 7 8 5 2

1.10 School Contact Details

(a) STD CODE:

(b) Landline Number:

(c) Mobile Number:

(d) Email:

(e) Website of school:

1.11 Head of the School (HoS) / In-Charge Details

(a) HoS / In-Charge Type:

-Please Select-

(b) HoS / In-Charge Name:

(c) Mobile Number:

School Category, Management, Classes and Streams

1.12 School category:

1. Primary only with grades 1 to 4/5

1.13 Lowest and Highest Classes in the School:

(a) Lowest and Highest Class in School (e.g. 1 to 4/5)

(b) Whether Pre-Primary section (other than Anganwadi) attached to school? :

1.14 Type of School :

3. CO-EDUCATIONAL

1.15 (a) Management Group of the School:

A

(b) Management Code of School :

1. Department of Education

1.16 Respondent Details: (*Respondent = Person actually Responsible for filling this form)

(a) Respondent Type:

-Please Select-

(b) Respondent Name:

(c) Mobile Number:

1.19 Year of establishment of the school :

2022

1.20 Year of Recognition of the school (Mandatory for Govt. Aided and Pvt. Unaided Schools)

(a) Primary :

1.22 Is this a special school for CWSN? :

-Please Select-

1.23 Is this a shift school? :

-Please Select-

1.24 Does the school run any skill training centre after school hours? :

-Please Select-

1.25 Is this a residential school? :

-Please Select-

(c) Whether Boarding/Hostel/Residential facilities are available for the following Stage(s)/Level(s)?

| Sl. No. | Stage(s) / level(s) | Boarding/Hostel/Residential facilities Availability? (1- Yes/2- No) | Number of Boys | Number of Girls |
|---------|---------------------|---|----------------|-----------------|
| (i) | Primary | -Please Select- | | |

1.26 Is this a minority managed school? :

-Please Select-

1.27 Are majority of the pupils taught through their mother tongue at the primary level? :

-Please Select-

1.28 Medium of instruction (s) in the school :

(i) -Please Select-

(ii) -Please Select-

(iii) -Please Select-

(iv) -Please Select-

1.29 Language(s) taught as a subject: (Mention Maximum 3(three) Languages) :

| Name (s) of Languages taught as a subject | Class(es) in which Language(s) are taught | Students taking the Language | | |
|---|---|------------------------------|-------|-------------|
| | | Boys | Girls | Transgender |
| -Please Select- | | | | |
| -Please Select- | | | | |
| -Please Select- | | | | |

1.31 Distance* of the school (in km.) from the nearest Govt./Govt. Aided School

(a) From Primary school / section :

(b) From Upper primary school / section :

(c) From Secondary school / section :

(d) From Higher secondary school / Junior College :

Distance is defined as 'walking distance after discounting for all natural and man-made barriers on the way to the school' like highways, train lines, etc.

1.32 Whether School is Approachable by All-Weather Roads? :

-Please Select-

Save & Next

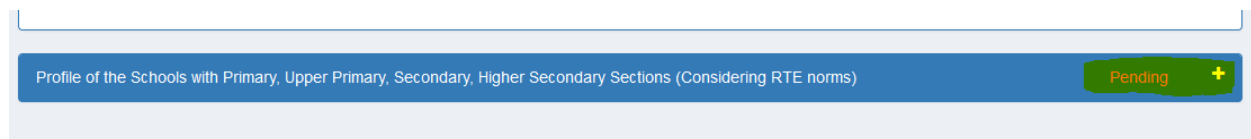
Profile of the Schools with Primary, Upper Primary, Secondary, Higher Secondary Sections (Considering RTE norms)

Pending

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8. Click on  button to expand another tab.



Save & Next

Fill up the form as required and click on button

to save the data.

UDISE+
West Bengal

Govt. & Aided School
[Management Category 1 and 15]

Disse code: 74125596301 Academic year: 2022-23

Head of Institution
Name

Dashboard
School Mgmt
Account Mgmt

School Profile View

Section 1: School Profile View (Location & Basic Information)

Profile of the Schools with Primary, Upper Primary, Secondary, Higher Secondary Sections (Considering RTE norms)

1.33 Number of instructional days (previous academic year)

(a) Primary:

1.34 Average School hours for children (per-day) -Number of hours children stay in School (6-9 For five hours and forty minutes with 5-40)

(a) Primary:

1.35 Average School hours for teachers (per-day) -Number of hours teachers stay in School (6-9 For five hours and forty minutes with 5-40)

(a) Primary:

1.36 Is Continuous and Comprehensive Evaluation (CCE) being implemented in School?

| Sl No | Grade / Levels | Is CCE being implemented? (1-Yes/2-No) | Number of Assessments made during the year |
|-------|----------------|--|--|
| (1) | Primary | -Please Select- | |

1.37 When does the academic session starts? * -Please Select-

Question No. 1.39 to 1.53 (only for Government and Government Aided Schools)

1.39 Whether Anganwadi Centres (s) are located inside the school premises? *

1.40 Whether Balvatika is started in the Co-located Anganwadi/school? *

1.41 Whether any Out of School Children enrolled in the school are attending Special Training? *

1.42 Number of students attending Remedial Teaching in current year? *

1.43 Number of students attending Learning Enhancement classes? *

1.44 Details of visits to the school during the previous academic year

| (a) No. of academic inspections * | (b) Number of visits by CRC Co-ordinator * | (c) Number of visits by Block level officer (BRC/BEO) * | (d) No of visits by District/State Level Officers * |
|-----------------------------------|--|---|---|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

1.45(a) Whether School Management Committee (SMC) has been constituted as per RTE norms? *

(b) Whether School Development and Management Committee have been constituted as per Samagra Shiksha guidelines? *

1.46(a) Whether the School Building Committee (SBC) has been constituted? *

(b) Whether the School has constituted its Academic Committee (AC)? *

(c) Whether the School has constituted its Parent-Teacher Association (PTA)? *

1.47 Is the school registered under Public Financial Management System (PFMS)? *

1.48 Whether the school has multi-class units? *

1.49 Is the school part of a School Complex? *

1.50 Is the school a Hub School for the school complex? *

1.51 Whether the school has undertaken any activity under "Ek Bharat Shiksha Bharat" (EBBS)? *

1.52 Availability of free text books, Teaching Learning Material (TLM), Play material (in current academic year) and Graded Supplementary Material (for previous academic year)

| Sl No | Indicators | Pre Primary | Primary | Upper Primary | Secondary | Hi Secondary |
|----------|---|----------------------|----------------------|----------------------|----------------------|----------------------|
| 1.52.1 | Whether complete set of free textbooks received? * | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.52.1.1 | When were the textbooks received in the current academic year? (May should be written as 05-May) * | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.52.2 | Whether TLM available for each grade? * | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.52.2.1 | If Yes, number of children provided core TLM for Language? * | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.52.2.2 | If Yes, number of children provided core TLM for Mathematics? * | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.52.3 | Whether the school has received Graded Supplementary Material in previous academic year? (1-YES/2-NO) * | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.52.3.1 | If Yes, Number of children provided Graded Supplementary Material? * | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.52.3.2 | Number of children having access to supplementary graded material in school? * | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.52.4 | Number of books in the school library * | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.52.4.1 | Number of times Library books have been borrowed/ read by children of that class (Given total of issue register)? * | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.52.5 | Number of parental communications by the school through teachers of that grade) of regarding learning outcomes to be achieved by their child in the given year? * | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.52.6 | Whether parents/ volunteers are actively involved in supporting the school to achieve Functional Literacy and Numeracy (FLN) (1-YES/2-NO) * | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.52.7 | Whether the school has introduced peer learning? (1-YES/2-NO) * | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.52.8 | Whether play material, games and sports equipment available for each grade? * | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.52.9 | Whether the school has provided free uniform to the students? * | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.52.9.1 | If Yes, Mention the month in which the uniforms were provided to students in the current academic year? (May should be written as 05-May) * | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

1.53 Key Performing Indicators (KPI) on teaching, learning (in current academic year), materials etc.

| | 1 | 2 | 3 | 4 | 5 |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|
| 1.10.1 Number of learning outcome based assessment items created in total | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.10.2 Number of criterion-referenced items created in previous Academic year | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.10.3 Whether school teachers of this school created learning materials for teaching and learning? * | -Select- | -Select- | -Select- | -Select- | -Select- |
| 1.10.4 Whether the school actively undertakes academic enrichment activities, such as Project/Group work, portfolio, virtual labs, class performances, quizzes/debates, creative writing, etc? * | -Select- | -Select- | -Select- | -Select- | -Select- |
| 1.10.5 Total Number of Hard Spots identified in Learning outcomes | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.10.6 Number of students received orientation on cyber safety | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 1.10.7 Number of students received training on psycho-social aspects | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |







Save & Next

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10.

The Label will change from Pending to Save as Draft in the status after successful completion.

| UDISE Details | | | |
|---|--|--------------------|---|
| | | Blank DCF Download | Download Pre-filled DCF |
| Section No. | Name | Status | Action |
| SCHOOL PROFILE AND OTHER DETAILS | | | |
| Section 1A | School Profile (Location, Structure, Management and Medium of Instruction) | Save as draft |   |
| Section 1B & 1C | School Safety & PGI and Others Safety | Pending |   |
| Section 1D | Receipts and Expenditures | Pending |   |

















11. In a similar way all the sections have to be filled as required.

| Status | Action |
|---------------|---|
| Save as draft |   |
| Save as draft |   |
| Save as draft |   |
| Unavailable | |
| Save as draft |   |
| Save as draft |   |
| Save as draft |   |
| Save as draft |   |
| Pending |   |


12. Section 3 is dependable on Section 1B & 1C. So when we complete the section 3 then Section 1B & 1C will automatically changed to pending status. Then the section need to be check and save once again.

Please note that in the similar way, if all sections have been saved as save as draft then if any data change in section 1A , then all other section will automatically changed to pending status.

Section 1E also dependable on Section 3 in the similar way.

| Status | Action |
|---------------|---|
| Save as draft |   |
| Pending |   |
| Save as draft |   |
| Unavailable | |
| Save as draft |   |
| Save as draft |   |
| Save as draft |   |
| Save as draft |   |
| Save as draft |   |

















Finalize

13. After all the section has been saved successfully, a button() will be visible to finalize all the section. After finalize no data will be changed from School Level.

UDISE Details

Blank DCF Download

Download Pre-filled DCF

| Section No. | Name | Status | Action |
|--|--|---------------|---|
| SCHOOL PROFILE AND OTHER DETAILS | | | |
| Section 1A | School Profile (Location, Structure, Management and Medium of Instruction) | Save as draft |   |
| Section 1B & 1C | School Safety & PGI and Others Safety | Save as draft |   |
| Section 1D | Receipts and Expenditures | Save as draft |   |
| Section 1E | Vocational Education under NSQF at Institutional Level | Unavailable | |
| Section 1F | Mid Day Meal Scheme | Save as draft |   |
| SCHOOL FACILITY | | | |
| Section 2 | Part A: Physical Facilities and Equipments | Save as draft |   |
| | Part B: Physical Facilities, Equipment, Computer and Digital initiatives | Save as draft |   |
| | State Defined Supplementary Variables | Save as draft |   |
| TEACHING AND NON-TEACHING STAFF DETAILS | | | |
| Section 3 | Teaching and Non- Teaching Staff | Save as draft |   |

Finalize

14. If the Pre filled DCF is not downloaded then you have to download it to finalize all the sections.

UDISE+

[Dept. of Education]

Govt. & Aided School

[Management Category 1 and 15]

Logout

Head of Institution

TAKI S.L. GIRLS' JR BASIC SCHOOL

Dashboard

School Mgmt

Account Mgmt

Need to download Pre-filled DCF first then finalized the school

School Details

School Name:

TAKI S.L. GIRLS' JR BASIC SCHOOL

School Category:

Primary only with grades 1 to 4/5

School Management:

Department of Education

Search

Select Academic Year:

2022-23

Search

UDISE Details

Blank DCF Download

Download Pre-filled DCF

| Section No. | Name | Status | Action |
|--|--|---------------|--------|
| SCHOOL PROFILE AND OTHER DETAILS | | | |
| Section 1A | School Profile (Location, Structure, Management and Medium of Instruction) | Save as draft | |
| Section 1B & 1C | School Safety & PGI and Others Safety | Save as draft | |
| Section 1D | Receipts and Expenditures | Save as draft | |
| Section 1E | Vocational Education under NSQF at Institutional Level | Unavailable | |
| Section 1F | Mid Day Meal Scheme | Save as draft | |
| SCHOOL FACILITY | | | |
| Section 2 | Part A: Physical Facilities and Equipments | Save as draft | |
| | Part B: Physical Facilities, Equipment, Computer and Digital initiatives | Save as draft | |
| | State Defined Supplementary Variables | Save as draft | |
| TEACHING AND NON-TEACHING STAFF DETAILS | | | |
| Section 3 | Teaching and Non- Teaching Staff | Save as draft | |

Finalize

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15. After finalize, all the status will be changed from **Save as Draft** to **Finalized** after that they can only view and download the current data.

| Section No. | Name | Status | Action |
|--|--|-------------|--------|
| SCHOOL PROFILE AND OTHER DETAILS | | | |
| Section 1A | School Profile (Location, Structure, Management and Medium of Instruction) | Finalized | |
| Section 1B & 1C | School Safety & PGI and Others Safety | Finalized | |
| Section 1D | Receipts and Expenditures | Finalized | |
| Section 1E | Vocational Education under NSQF at Institutional Level | Unavailable | |
| Section 1F | Mid Day Meal Scheme | Finalized | |
| SCHOOL FACILITY | | | |
| Section 2 | Part A: Physical Facilities and Equipments | Finalized | |
| | Part B: Physical Facilities, Equipment, Computer and Digital initiatives | Finalized | |
| | State Defined Supplementary Variables | Finalized | |
| TEACHING AND NON-TEACHING STAFF DETAILS | | | |
| Section 3 | Teaching and Non- Teaching Staff | Finalized | |

Teacher Transfer:

16. Click on **Teacher Transfer** from the menu. A Teacher List will appear. Need to click on

transfer the button () to transfer the teacher.

UDISE+
(Dept. of Education)

Govt. & Aided School
[Management Category 1 and 15]

Logout

Head of Institution
TAKI S.L. GIRLS' JR BASIC SCHOOL

Teacher Transfer

Dashboard

School Mgmt

+ UDISE +

+ Teacher Transfer

Account Mgmt

List of Teacher Data

School Code
19114800401

School Name
TAKI S.L. GIRLS' JR BASIC SCHOOL

Block
TAKI MUNICIPALITY

Circle
HASNABAD

| Sl No. | Unique Id | Name | Designation | Nature of Appointment | Contact Number | Appointed for Level | Appointed for Subject | DOB | Action |
|--------|-----------|----------------------|-------------|-----------------------|----------------|---------------------|-----------------------|------------|---------------------|
| 1. | VDAI0379 | NAZMA KHATUN | Teacher | REGULAR | 97XXXXXX13 | PRIMARY | All subjects | 12-04-1989 | <div>Transfer</div> |
| 2. | HHYD4330 | DALIA GAYEN | Teacher | REGULAR | 77XXXXXX63 | PRIMARY | All subjects | 15-01-1991 | <div>Transfer</div> |
| 3. | UOQL6323 | MILAN MONDAL | Teacher | REGULAR | 99XXXXXX93 | PRIMARY | All subjects | 01-11-1983 | <div>Transfer</div> |
| 4. | JHNA9953 | KALYAN SANKAR MANDAL | Teacher | REGULAR | 89XXXXXX31 | PRIMARY | All subjects | 02-12-1979 | <div>Transfer</div> |
| 5. | RRXF8358 | PALLABI MONDAL | Teacher | REGULAR | 95XXXXXX24 | PRIMARY | All subjects | 27-03-1992 | <div>Transfer</div> |
| 6. | XDIB2338 | RANAJIT KUMAR SARDER | Teacher | REGULAR | 97XXXXXX86 | PRIMARY | All subjects | 23-07-1978 | <div>Transfer</div> |
| 7. | QFGK3842 | SHYAMAL KUMAR DALAL | Teacher | REGULAR | 97XXXXXX25 | PRIMARY | All subjects | 01-02-1972 | <div>Transfer</div> |
| 8. | GIVC7517 | SIBANI SINGH | Teacher | REGULAR | 86XXXXXX71 | PRIMARY | All subjects | 02-08-1983 | <div>Transfer</div> |
| 9. | TUQC2330 | BARNALI MONDAL | Teacher | REGULAR | 74XXXXXX29 | PRIMARY | All subjects | 12-05-1994 | <div>Transfer</div> |
| 10. | XDGP1330 | RAKHI SANA | Teacher | REGULAR | 95XXXXXX85 | PRIMARY | All subjects | 13-08-1992 | <div>Transfer</div> |
| 11. | SXFE8739 | DIPANWITA SAHA | Teacher | REGULAR | 70XXXXXX88 | PRIMARY | All subjects | 08-03-1990 | <div>Transfer</div> |
| 12. | BFUO4851 | SOMA SAU | Teacher | REGULAR | 94XXXXXX32 | PRIMARY | All subjects | 18-02-1989 | <div>Transfer</div> |
| 13. | HNMN5553 | TAPASHI SAHA | Teacher | REGULAR | 94XXXXXX65 | PRIMARY | All subjects | 22-02-1991 | <div>Transfer</div> |
| 14. | NSXN4504 | SHAMBHU SAHA | Teacher | REGULAR | 96XXXXXX18 | PRIMARY | All subjects | 14-09-1989 | <div>Transfer</div> |
| 15. | WZIL6095 | MUNMUN JANA PANJA | Teacher | REGULAR | 99XXXXXX98 | PRIMARY | All subjects | 15-04-1985 | <div>Transfer</div> |

17. Details of the teacher has been shown at the time of transfer. Now have to enter the school code where the teacher need to be transferred.

UDISE+
[Dept. of Education]

Govt. & Aided School
[Management Category 1 and 15]

Logout

Head of Institution
TAKI S.L. GIRLS' JR BASIC SCHOOL

Dashboard

School Mgmt

Account Mgmt

Teacher Tranfer Details

Back

Teacher Details

1. Teacher Code (if available): OXJQ3174

2. Teacher Name: MITHU MANDAL

3. Gender: FEMALE

4. DOB(dd/mm/yyyy): 28-03-1981

5. Social Category: SC

6. Type of Teacher: Teacher

7. Nature of Appointment: REGULAR

8. Date of Joining in Service: 03-02-2014

9. Highest Academic Qualification: GRADUATE

10. Highest Professional Qualification: Diploma or certificate in basic teachers' training of a duration not less than two years

Teacher Transfer School Details

Transfer School Code:*

School Code

Search

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16. Transferred school details visible. Now Teacher Transfer button needs to be clicked to transfer the teacher.

Teacher Transfer School Details

Transfer School Code:*

74125896301

School Name

PPPPP

Block

TAKI MUNICIPALITY

School Category

Primary only with grades 1 to 4/5

School Type

CO-EDUCATIONAL

High Class

CLASS V

District

NORTH TWENTY FOUR PARGANA

Circle

HASNABAD

School Management




Department of Education

Low Class

CLASS I

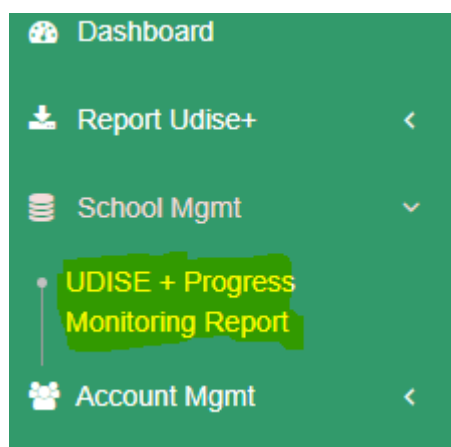
Transfer Teacher

18. In **Section 3** the teacher will appear after being transferred from the old school. School can accept and reject the teacher. If rejected then the teacher will be returned to the old school if the old school has not been finalized.

| Sl No. | Unique Id | Name | Designation | Nature of Appointment | Contact Number | Appointed for Level | Appointed for Subject | DOB | Action | Status | Transfer IN |
|--------|-----------|--------------|-------------|-----------------------|----------------|---------------------|-----------------------|------------|---|---------|---|
| 1. | OXJQ3174 | MITHU MANDAL | Teacher | REGULAR | 96XXXXXX51 | PRIMARY | All subjects | 28-03-1981 |   | Pending |   |

Circle Level:

19. Click on UDISE+ Progress Monitoring Report to view the school details.



20. After click on the menu this school list will appear in the circle. Here Circle can download school wise prefilled DCF and view school current data.

Circle can unlock the school finalization so that school can modify the data again. If All school finalized within the circle then the finalization button will appear in circle end.

UDISE+

Sub Inspector of Schools

HASNABAD

Dashboard

Report Udise+

School Mgmt

UDISE + Progress Monitoring Report

Account Mgmt

School list for UDISE

Show40entries

Search:

| Sl. No | DISE code | School Name | School Type | School Management | School Category | Highest Class | Lowest Class | STATUS | School Status | Action |
|--------|-------------|--------------------------------------|----------------|-------------------------|--|---------------|--------------|----------------|---------------------|--|
| 121 | 19114800301 | TAKI BIPIN BEHARI F P SCHOOL | CO-EDUCATIONAL | Department of Education | Primary only with grades 1 to 4/5 | CLASS IV | CLASS I | Pending | Operational Schools | <div>View</div> <div>Download Pre-filled DCF</div> |
| 122 | 19114800905 | TAKI RAMAKRISHNA MISSION HIGH SCHOOL | BOYS | Department of Education | Secondary with grades 5/6 to 10 | CLASS X | CLASS V | Pending | Operational Schools | <div>View</div> <div>Download Pre-filled DCF</div> |
| 123 | 19114800404 | TAKI S.L. GIRLS' HIGH SCHOOL | GIRLS | Govt. Sponsored | Higher Secondary with grades 5/6 to 12 | CLASS XII | CLASS V | Saved as draft | Operational Schools | <div>View</div> <div>Download Pre-filled DCF</div> |
| 124 | 19114800401 | TAKI S.L. GIRLS' JR BASIC SCHOOL | GIRLS | Department of Education | Primary only with | CLASS V | CLASS I | Finalized | Operational Schools | <div>View</div> <div>Unlock</div> |

Block Level:

21. After login as Block Level, user can download school wise prefilled DCF and view school current data.

UDISE+

Block MIS

TAKI MUNICIPALITY

Dashboard

School Mgmt

Account Mgmt

School list for UDISE

Show40entries

Search:

| Sl. No | DISE code | School Name | School Type | School Management | School Category | Highest Class | Lowest Class | STATUS | School Status | Action |
|--------|-------------|-------------------------|----------------|-------------------------|-----------------------------------|---------------|--------------|---------|---------------------|--|
| 1 | 19114801101 | BALARAMDALAL F P SCHOOL | CO-EDUCATIONAL | Department of Education | PRIMARY ONLY WITH GRADES 1 TO 4/5 | CLASS IV | CLASS I | Pending | Operational Schools | <div>View</div> <div>Download Pre-filled DCF</div> |
| 2 | 19114800701 | BASANTI DEBI F P SCHOOL | CO-EDUCATIONAL | Department of Education | PRIMARY ONLY WITH GRADES 1 TO 4/5 | CLASS V | CLASS I | Pending | Operational Schools | <div>View</div> <div>Download Pre-filled DCF</div> |
| 3 | 19114800101 | BEONKATI F P SCHOOL | CO-EDUCATIONAL | Department of Education | PRIMARY ONLY WITH GRADES 1 TO 4/5 | CLASS IV | CLASS I | Pending | Operational Schools | <div>View</div> <div>Download Pre-filled DCF</div> |

District Level:

22. After login as District Level, user can view Circle List. After that, when click on the circle then Circle wise school list populated and user can download school wise prefilled DCF and view school current data as per choice.

UDISE+

District MIS

NORTH TWENTY FOUR PARGANA

Dashboard

School Mgmt

School Status wise School List

All School Master Details

UDISE + Progress Monitoring Report(Circle Wise)

Master Data Management

Account Mgmt

Search by School Management

School Management

ALL

Search

Circle List

entries

Search:

| Circle Name | Status | Total Primary | Total Primary Started | Total Primary Completed | Total Upper Primary | Total Upper Primary Started | Total Upper Primary Completed | Total Secondary | Total Secondary Started | Total Secondary Completed | Total Higher Secondary | Total Higher Secondary Started | Total Higher Secondary Completed | Action |
|-------------|---------|---------------|-----------------------|-------------------------|---------------------|-----------------------------|-------------------------------|-----------------|-------------------------|---------------------------|------------------------|--------------------------------|----------------------------------|--------|
| ANGA | Pending | 112 | 0 | 0 | 13 | 0 | 0 | 1 | 0 | 0 | 17 | 0 | 0 | View |
| ANKENAGAR | Pending | 69 | 0 | 0 | 2 | 0 | 0 | 12 | 0 | 0 | 10 | 0 | 0 | View |
| BARIA | Pending | 113 | 0 | 0 | 13 | 0 | 0 | 2 | 0 | 0 | 10 | 0 | 0 | View |
| BARIA EAST | Pending | 101 | 0 | 0 | 3 | 0 | 0 | 7 | 0 | 0 | 7 | 0 | 0 | View |
| BARIA H | Pending | 94 | 0 | 0 | 9 | 0 | 0 | 3 | 0 | 0 | 7 | 0 | 0 | View |
| BARIAH EAST | Pending | 91 | 0 | 0 | 9 | 0 | 0 | 2 | 0 | 0 | 9 | 0 | 0 | View |
| BARIAH WEST | Pending | 112 | 0 | 0 | 6 | 0 | 0 | 3 | 0 | 0 | 12 | 0 | 0 | View |
| BHUPUR | Pending | 121 | 0 | 0 | 8 | 0 | 0 | 7 | 0 | 0 | 16 | 0 | 0 | View |
| CHANDANAGAR | Pending | 49 | 0 | 0 | 3 | 0 | 0 | 17 | 0 | 0 | 15 | 0 | 0 | View |
| CHANDANSAT | Pending | 58 | 0 | 0 | 1 | 0 | 0 | 2 | 0 | 0 | 18 | 0 | 0 | View |

10 of 57 entries

Previous

1

2

3

4

5

6

Next

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State Level:

23. After login as State Level, user can view District List. After that, when click on the District then list of circle will be populated for the district. After click on the circle, Circle wise school list is populated and the user can download the school-wise prefilled DCF and view school current data as per choice.

UDISE+

MIS, Paschim Banga
Sarva Shiksha
Mission
WEST BENGAL

Dashboard

Report Udise+

School Mgmt

Update school basic details

Add New School

UDISE + Progress Monitoring
Report(Circle wise)

Master Data Management

Account Mgmt

Search by School Management

School Management

ALL

Search

District List

0 entries

Search:

| District Name | Status | Total Primary | Total Primary Started | Total Primary Completed | Total Upper Primary | Total Upper Primary Started | Total Upper Primary Completed | Total Secondary | Total Secondary Started | Total Secondary Completed | Total Higher Secondary | Total Higher Secondary Started | Total Higher Secondary Completed | Action |
|-----------------|---------|---------------|-----------------------|-------------------------|---------------------|-----------------------------|-------------------------------|-----------------|-------------------------|---------------------------|------------------------|--------------------------------|----------------------------------|--------|
| IPURDUAR | Pending | 1588 | 0 | 0 | 256 | 0 | 0 | 37 | 0 | 0 | 122 | 0 | 0 | View |
| NKURA | Pending | 4251 | 0 | 0 | 428 | 0 | 0 | 184 | 0 | 0 | 328 | 0 | 0 | View |
| IBHUM | Pending | 3291 | 0 | 0 | 444 | 0 | 0 | 164 | 0 | 0 | 264 | 0 | 0 | View |
| IOCHBEHAR | Pending | 2862 | 0 | 0 | 456 | 0 | 0 | 69 | 0 | 0 | 227 | 0 | 0 | View |
| KSHIN IAJPUR | Pending | 1882 | 0 | 0 | 242 | 0 | 0 | 54 | 0 | 0 | 133 | 0 | 0 | View |
| RJILING | Pending | 989 | 0 | 0 | 91 | 0 | 0 | 67 | 0 | 0 | 80 | 0 | 0 | View |
| IOGHLY | Pending | 3618 | 0 | 0 | 308 | 0 | 0 | 251 | 0 | 0 | 474 | 0 | 0 | View |
| WRAH | Pending | 2810 | 0 | 0 | 276 | 0 | 0 | 191 | 0 | 0 | 382 | 0 | 0 | View |
| LPAIGURI | Pending | 2186 | 0 | 0 | 291 | 0 | 0 | 50 | 0 | 0 | 177 | 0 | 0 | View |
| ARGRAM | Pending | 2056 | 0 | 0 | 263 | 0 | 0 | 14 | 0 | 0 | 151 | 0 | 0 | View |

1 to 10 of 24 entries

Previous123Next

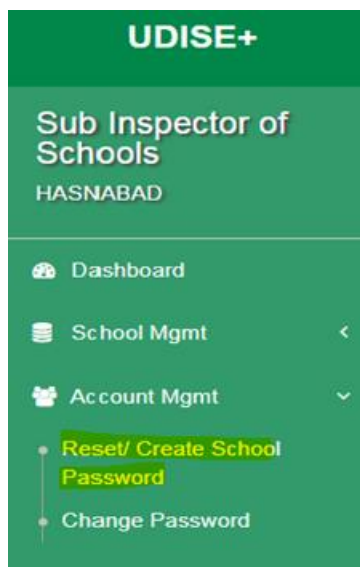
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Reset Password:

School Password Reset by Circle and Block:

Circle level and Block Level can reset the password of the school click on “Reset/Create School Password” under “Account Mgmt”.



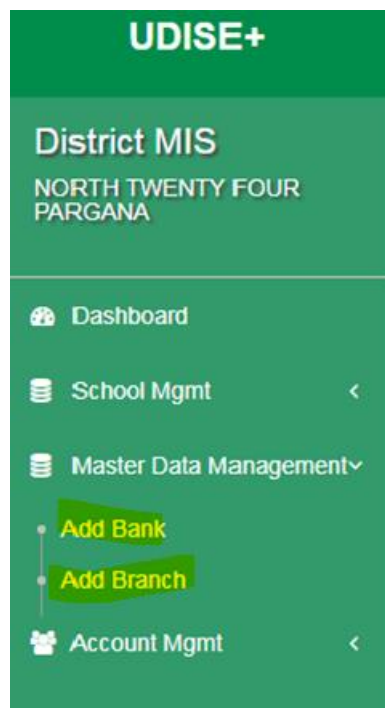
Password for Circle & Block Reset by District:

District Level can reset the password of the block and circle click on “Reset Password for Block” and “Reset Password for Circle Account Mgmt”.



Bank Modules:

A new bank as well as new bank branch may be done through this module. If a Bank is available but branch name is not available then 'ADD BRANCH' option is selected for said activities. Another option 'ADD BANK' may be utilized for adding new bank. After that new branch may be added for the entered new bank.



a) Addition of Bank Branch

Bank Branch details will be added from District MIS login for the following fields

1. Bank Name (Select from dropdown) *
2. IFSC (Text input) *
3. Branch Name (Text Input) *
4. Branch Address (Text Input)
5. Branch Contact No (Text Input)
6. City (Text Input)
7. District (Text Input)
8. State (Text Input)

Fields marked with * are mandatory.

Add Branch

+ Add Bank

Add Branch

Bank Name*

-Please Select-

Bank IFSC *

Bank IFSC

State

State

City

City

Contact No

Contact No

Branch Name (Only character allowed) *

Branch Name

Bank MICR

Bank MICR

District

District

Address

Address

Save

b) Addition of New Bank :

If bank not found in dropdown list and needs to add bank can be done through AddBank Module.

i) Role of District MIS

Bank will be added from District MIS login and needs to fill up following fields :

1. Bank Name (Text input) *
2. Digit in A/C No (Text input) *
3. Bank Code (Unique Code) (Text input) *

Fields marked with * marks are mandatory.

Add Bank

Add Bank

Bank Name (Only character allowed) *

Bank Name

Bank Code *

Bank Code

Digit in account no *

Digit in account no

Save